

Grounds Keeper and Maintenance Role Description

Job Title:	Grounds Keeper and Maintenance Assistant Volunteer
Location:	ISPCA Centres Longford/Mallow/Donegal
Department:	Maintenance - All Areas
Reports to:	ISPCA Centre Manager/Volunteer Coordinator
Time Commitment:	Flexible, but shifts are a minimum of four hours

The overall purpose of the role:

The groundskeeper/maintenance assistant plays a huge role in maintaining the Centre and keeping it safe for animals and members of the public. Many animals the ISPCA rescues have been cruelly treated, and have had little to no contact with people or other animals. Providing a comfortable and safe environment for the animals during their rehabilitation at the ISPCA is invaluable.

Principal Responsibilities:

- Repairing any damaged or worn derail fences and doors to ensure animals are secure.
- Painting interior and exterior walls/doors/fences etc.
- Maintaining the gardens, clearing walkways and planting.
- Clearing guttering/leaves in all areas, trimming hedges, weeding, strimming, and cutting grass.
- Topping grass and assisting with land management.
- Deep cleaning/power hosing all areas and general upkeep of the gardens.

Skill levels required:

Previous all-round DIY experience an advantage. We are looking for volunteers who have carpentry, painting, gardening or farming experience. Plumbing and electrical skills and experience also an advantage for small jobs.

Benefits of Volunteering:

Being an ISPCA Groundskeeper & Maintenance Volunteer means you will be providing a safe, pleasant and comfortable environment for both animals and visitors to our Centres.

Volunteer Procedure:

A copy of the volunteer procedure is available upon request from the Centre Manager/ISPCA Volunteer Coordinator. All volunteers must be over 16 years of age for insurance purposes. No expenses are available. Volunteer should follow Health and Safety procedures as set out by ISPCA Management and exercise good judgement.

Time commitment:

Due to the nature of the role, shifts are required to be a minimum of four hours based on a rostered system.

For more information about ISPCA volunteer opportunities, please email volunteer@ispca.ie.